

## Data Returns and Registering your group

### Data returns on groups

We ask you to tell us about the groups you are running so that we can build a picture of what groups are running where. This can then contribute to a national overview of resources for parents.

You can complete a very quick data returns online form when the group ends.

#### The data returns information includes:

- Facilitator details
- Start and finish date of the group
- How many parents start and finish the group

#### To record your data returns on your groups:

- Go to [www.solihullapproachparenting.com](http://www.solihullapproachparenting.com)
- Click on the Practitioner tab.
- Click on Data Returns which will take you to the Data Returns page and then complete the data fields.

However, if you would like continued confidential access to your data returns you will need to create a login by registering. When you sign in you will then have access to your own My parenting groups, My data returns, My group details submissions. This is helpful if you want to run reports. You also have the ability to create a webpage for each of your groups and a poster for each of your groups.

You can submit data returns on your groups without creating a login, but it will not be possible to access previous data returns or create a webpage or poster to advertise your group.

### Registering your group

#### You can register your group before it starts.

To do this:

- Go to [www.solihullapproachparenting.com](http://www.solihullapproachparenting.com)
- Sign in
- Click My Place tab
- Click My Parenting Groups
- Click the button on the page 'Click to add a new parenting group'

This will enable you to create your own webpage for your group and to print it off as a poster for you to advertise your group. Most fields in the data return form will then autocomplete, so that you only have a few fields to complete at the end of the group for your **data returns**.

On the 'My Parenting Group' page you can also:

- View and manage your registered groups
- Edit your group details